

# The Enhanced Parent Portal (EPP)

Included in this document are screen shots and quick information about each of the added features that have been made available through the Grading Portal.

**Harold** Olivia

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- Balance
- My Calendars
- Account Preferences
- Access Logs
- Graduation Progress
- Honor Roll
- My Schedule
- School Information
- Test Scores

Grades and Attendance Standards Grades

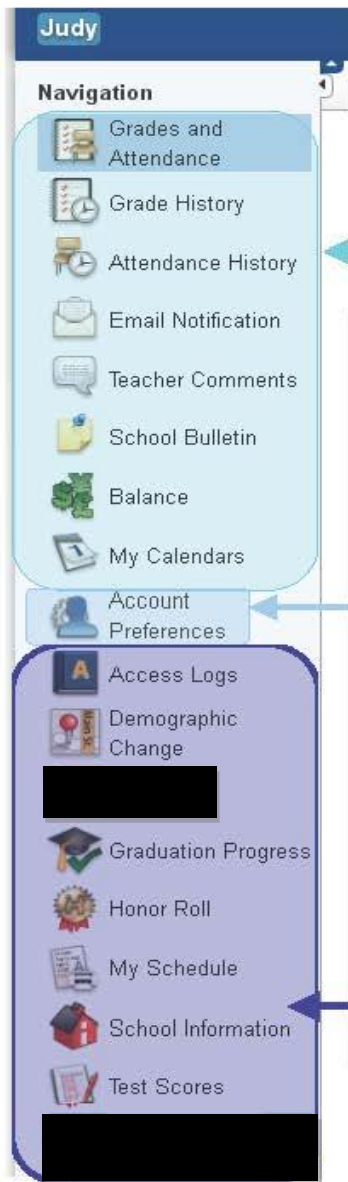
### Grades and Attendance: Almanza, Harold

[Click Here](#) to see a list of all your students past assignments for this term.

Exp	Last Week					This Week					Course	Q1	Q2	S1	Q3	Q4	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
1(A)	.	.	.	.	.	.	.	.	.	.	English 2 Mantezimbe, Yoruba	F 52 H	C- 71	F 57	B+ 87	B- 82	B 84	3	2
2(A-B)	[Dropped Class]										Chemistry 1 Dombeck, Bartolomeu E	F 33 H	F 40	F 47	--	--	--	4	4
3(A)	[Dropped Class]										Word Processing Davis, Deborah W	F 51 H	F 31	F 42	--	--	--	4	1
4(A-B)	[Dropped Class]										Geometry Finton, Linda J	F 38 H	F 50	F 41	--	--	--	3	5
1(B)	[Dropped Class]										Weight Training Sand, Victor E	A 97 H	A- 93	A- 90	--	--	--	6	0
3(B)	.	.	.	.	.	.	.	.	.	.	Geography Smith, Gerald R	F 58 H	C+ 77	D+ 67	A- 92	A- 93	A- 93	2	10
<b>Attendance Totals</b>																	<b>22</b>	<b>22</b>	

Current Simple GPA (Q2): 1.2778  
[Show dropped classes also](#)

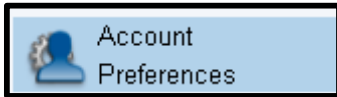
Legend



These are the “stock” screens from PowerSchool.

This menu option becomes available when we activate **Single Sign On** for parents. It is only visible on the parent log in to the grading portal

These are the new pages that have been made available to parents.



## Account Preferences

If you want to change the name, email address, username or password associated with your Parent account, this is where you will make the changes.

The screenshot shows a web interface for "Account Preferences - Profile". At the top, there are two tabs: "Profile" (selected) and "Students". Below the tabs is the title "Account Preferences - Profile". A paragraph of text reads: "If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username, or password." Below this text is a form with several fields:

First Name:	<input type="text" value="Amy"/>
Last Name:	<input type="text" value="[REDACTED]"/>
Email:	<input type="text" value="[REDACTED]"/>
Select Language	<input type="text" value="Select a Language"/>
Username:	<input type="text" value="AHatinen"/>
Current Password:	<input type="password" value="*****"/>

At the bottom right of the form are two buttons: "Cancel" and "Save".



## Access Logs Page

This is the “Net Access” page that can be seen on the administrative side. From here parents can see how many times the student account and parent accounts have accessed the grading portal. The date, time, and duration of the log in are listed.

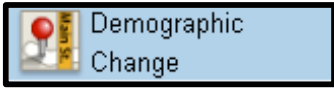
### Parent / Student Access Summary

#### Parent Access Summary

Date	Time	Accessed By	Duration (minutes)
1. 03/23/2012	11:51 AM	Hatinen, Amy	0.29
2. 03/23/2012	11:49 AM	Hatinen, Amy	1.80
3. 03/23/2012	11:50 AM	Hatinen, Amy	0.46
4. 03/23/2012	12:36 PM	Hatinen, Amy	11.22
5. 03/23/2012	1:56 PM	Hatinen, Amy	3.86

#### Student Access Summary

Date	Time	Duration (minutes)
1. 03/23/2012	11:58 AM	2.53
2. 03/23/2012	1:57 PM	0.37
3. 03/23/2012	12:00 PM	2.35



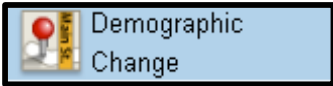
## Demographic Changes

Parents can log in and make updates to some of the student demographics fields of data using this page. We can customize it to fit our contact fields. We can also pick and choose what fields to include.

Important note: once the parent submits the change on the portal, the information does not go directly into the database. Instead, there is a secondary process by which an Admin user reviews the parent submitted changes and decides to “accept” or refuse the changes. See second screen shot below.

### Parent Portal Side – What the Parent Sees:

	On file with the school	Please make your updates
<b>Name (last,first MI)</b>	Babb, Judy H	<i>If you make changes, please use the suggested formats.</i>
<b>Address</b>	2719 Terry Rd Jackson, MS 39204	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Home Phone</b>	916-555-2841	<input type="text"/> 000-000-0000
<b>Father's Employer</b>	San Francisco Forty-Niners	<input type="text"/>
<b>Father's Home Phone</b>	979-555-1036	<input type="text"/> 000-000-0000
<b>Mailing Address</b>	2719 Terry Rd Jackson, MS 39204	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Mother's Day Phone</b>	978-497-3370	<input type="text"/> 000-000-0000
<b>Mother's Employer</b>	Apple Computers	<input type="text"/>
<b>Mother's Home Phone</b>	916-555-8242	<input type="text"/> 000-000-0000



# Demographic Changes Continued

What the Admin User sees:

Start Page > Student Selection > Parent Demographic Change

## Parent Demographic Change

Babb, Judy H 12 34 AGHS1

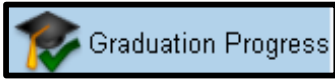
**If SSO is on then this person is who last submitted a change: Amy Hatinen on 3-27-2012**

**If this box is checked, any guardian can see demographics data and request changes (potential legal issues!):**

	On file with the school.	Parent/Guardian Submitted Changes
<b>Name (last, first MI)</b>	Babb, Judy H	<i>If you make changes, using the formatting shown is appreciated.</i>
<b>Address</b>	2719 Terry Rd Jackson, MS 39204	34 Farms Village Rd Simsbury, Ct 06070
<b>Home phone</b>	916-555-2841 000-000-0000	(860)658-0451
<b>Father's Day Phone</b>	000-000-0000	
<b>Father's Employer</b>	San Francisco Forty-Niners	SPS
<b>Father's Home Phone</b>	979-555-1036 000-000-0000	Same
<b>Mailing Address</b>	2719 Terry Rd Jackson, MS 39204	Same
<b>Mother's Day Phone</b>	978-497-3370 000-000-0000	860-123-4567
<b>Mother's Employer</b>	Apple Computers	Who Cares
<b>Mother's Home Phone</b>	916-555-8242 000-000-0000	Same

Uncheck when done verifying information. -->  **Submit**

**Process:** The office staff member clicks on a “flag” in PS Admin that indicates there is a group of students for whom demographic changes were submitted via the portal and that these changes need approval. If it is formatted correctly and is accurate, he/she will click the approve button next to each field, it will copy over to the left column of fields, and to finalize the process they click the submit button.



## Graduation Progress

On this page the parent can view the courses the student has finished, has in progress and still needs to complete in order to fulfill the graduation requirements specific to their student's class.

Graduation Progress				
Requirement	Req	Completed	Current	Needed
<b>English</b>	<b>4.0</b>	<b>0.0</b>		<b>4.0</b>
English	4.0		Journalism Speech	4.0
<b>Math</b>	<b>4.0</b>	<b>0.0</b>		<b>4.0</b>
Math	4.0		Trigonometry	4.0
<b>Science</b>	<b>2.0</b>	<b>0.0</b>		<b>2.0</b>
Science	2.0			2.0
<b>Social Studies</b>	<b>2.0</b>	<b>0.0</b>		<b>2.0</b>
Social Studies	2.0		Current Affairs	2.0
<b>Physical Education/Health</b>	<b>3.0</b>	<b>3.0</b>		<b>Completed</b>
Physical Education/Health	3.0	Intro to Art <i>0.5</i> Drawing and Design <i>0.5</i> Painting <i>0.5</i> English 1 <i>1.0</i> Journalism <i>0.5</i>		Completed
<b>Fine Arts</b>	<b>2.0</b>	<b>0.0</b>		<b>2.0</b>
Fine Arts	2.0		Chamber Singers	2.0
<b>Life Skills</b>	<b>1.5</b>	<b>0.0</b>		<b>1.5</b>
Life Skills	1.5			1.5
<b>Technology Education</b>	<b>1.5</b>	<b>0.0</b>		<b>1.5</b>
Technology Education	1.5			1.5
<b>Electives</b>	<b>2.0</b>	<b>2.0</b>		<b>Completed</b>
Electives	2.0	Speech <i>0.5</i> Creative Writing <i>1.0</i> Health 12 <i>0.5</i>		Completed



## Honor Roll

All of the Honor Roll that we have on record for the student will be visible on this page.

School Year	Grade Level	School Name	Store Code	Honor Roll Method	Level Met
2011-2012	12	Apple Grove High School 1	Q1	Honors	Honorable Mention
2011-2012	12	Apple Grove High School 1	Q2	Honors	Honorable Mention
2011-2012	12	Apple Grove High School 1	S1	Honors	Honorable Mention





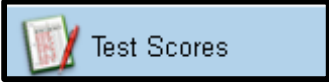


## School Information

This information is taken from the district set up for each school.

### School Info

School Information			
School Name	Apple Grove High School 1		
School Address	4220 Richmond Cir Jackson, MS 39203		
School Phone	(916) 555-1200		
School Fax	(916)555-1323		
School Principal	Pat R. Smith		
Principal's Phone	(916)555-1324		
Principal's Email	<a href="mailto:principal@psschool.com">principal@psschool.com</a>		
Assistant Principal	Kim Raymond		
Assistant Principal's Phone	(916)555-1325		
Assistant Principal's Email	<a href="mailto:vprin@psschool.com">vprin@psschool.com</a>		
Attendance Secretary's Email	<a href="mailto:attsec@psschool.com">attsec@psschool.com</a>		
Registrar's Email	<a href="mailto:registrar@psschool.com">registrar@psschool.com</a>		
This Year's Terms			
Term	Start Date	End Date	# School Days
Semester 1 (S1)	05/30/2011	11/30/2011	133
Semester 2 (S2)	12/01/2011	05/25/2012	127



# Test Scores


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## Test Scores

CAPT Reading Score	Advanced
CAPT Writing Score	Advanced
CAPT Math Score	Advanced
CAPT Science Score	Advanced

## Next Year's Schedule

Last but not least, the students can be given access to their schedule for the following school year in June.



### Next Year's Schedule

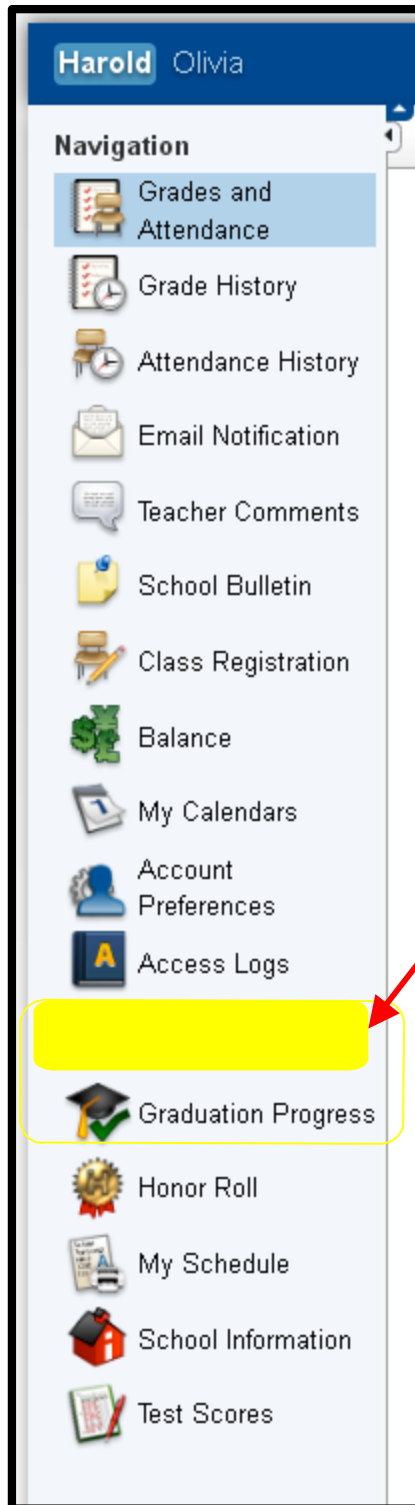
Exp	Trm	Crs-Sec	Course Name	Teacher	Room
1(M-W,F)	12-13	008010-1	Art 1-II	Ciciotte, Thea	B137
2(M)	12-13	044080-5	DevStudySk-CON	Conant, Jodie	B235
2(T)	12-13	043057-43	Communication Skills	Grant, Martha	D378
2(R)	12-13	044080-7	DevStudySk-CON	Conant, Jodie	B235
2(F)	12-13	044080-8	DevStudySk-CON	Conant, Jodie	B235
HR(T-R)	12-13	010002-5	SHS Connect	Celentano, Daniel	A221
3(M-W,F)	12-13	005033-6	World Civ 1-II	Baker, Jessica	D174
4(M-T,R-F)	12-13	004035-5	Intgr&Phys Sci-II*	Melingonis, Mark P	C262
5(M-W,F)	12-13	042250-2	English Lang-II	Battaglia, Regina	B237
6(M-T,R-F)	12-13	003030-1	Algebra 1-III	Sullivan, Bernadette	A326
7(M-W,F)	S1	009298-1	Intro Music Tech-II	Abel, Lisa	A178
7(M-W,F)	S2	009355-15	Phys Ed 9-II	Keegan, Richard W	GYM
8(M-T,R-F)	12-13	002410-3	Spanish 1-II	O'Rourke, Martha	A311
10(M)	12-13	044007-6	DevStudySk-III	Conant, Jodie	TBD

[12-13 Year](#)  
[Entire Year Schedule](#)

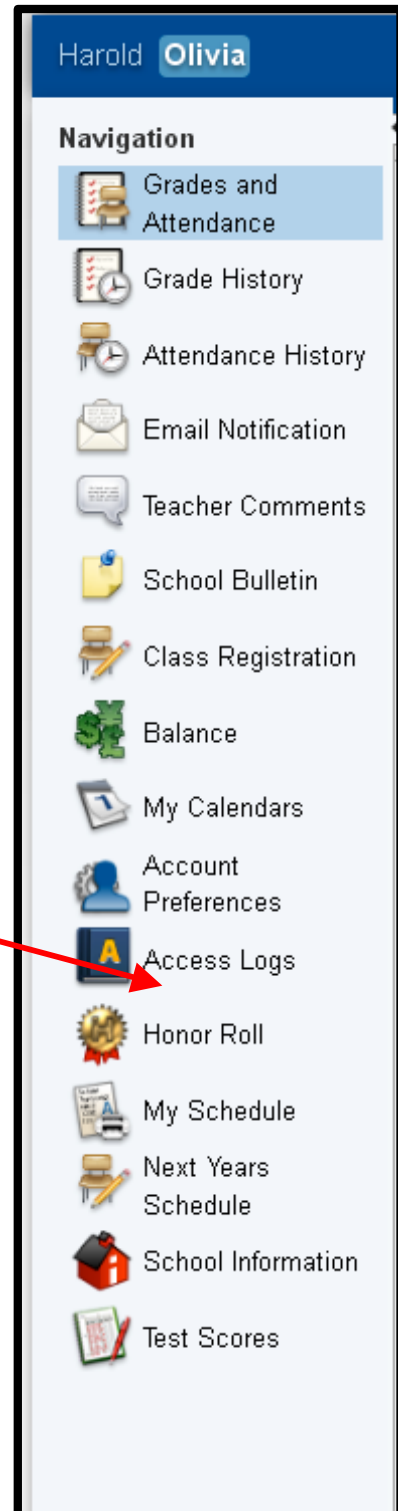
## Different Page Permissions for One Parent's Students

If in our example, Harold's school is set to display Graduation Progress while Olivia's school is not, as the parent toggles back and forth between the students, the Graduation Progress icon will disappear from Olivia's list of Icons. See below.

### Harold at the High School



### Olivia at the Middle School



The High School is set to allow parents to view the Graduation Progress and Discipline Info Screens. The Middle School is not.

These icons appear here in Harold's High School list and are missing from Olivia's Middle School list of icons.

As Harold and Olivia's parent(s) switch between them, he/she will see these icons appear and disappear.