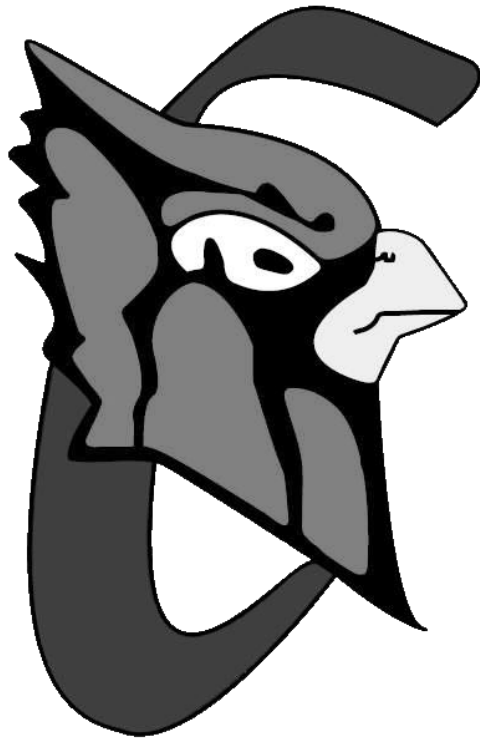


CHENEY HIGH SCHOOL



2011-12 STUDENT ACTIVITIES HANDBOOK

CHENEY HIGH SCHOOL

800 N Marshall
Cheney, KS 67025
(316) 542-3113

CHS Athletics Website: <http://cheney268.com/CHS/CHSAthletics.htm>

CHS MASCOT: Cardinal

SCHOOL COLORS: Red & Blue



CHS SCHOOL FIGHT SONG

“On Ye Cardinals (football)”

*On ye Cardinals, On ye Cardinals
Rush right down that field
Put the ball between the goal posts
Touch down every time, Rah-Rah-Rah
On ye Cardinals, On ye Cardinals
Fighting for your fame
Fight Cardinals, Fight-Fight-Fight
Win this game*

“On Ye Cardinals(basketball)”

*On ye Cardinals, On ye Cardinals
Rush right down that court
Put the ball in the basket
Two points every time, Rah-Rah-Rah
On ye Cardinals, On ye Cardinals
Fighting for your fame
Fight Cardinals, Fight-Fight-Fight
Win this game*

CHENEY HIGH SCHOOL ADMINISTRATION

Principal – Ron Traxson
Asst. Principal/Athletic Director – Greg Rosenhagen

USD 268 – CHENEY PUBLIC SCHOOL

BOARD MEMBERS 2011-12

Tom Alstrom, Superintendent

Greg Giefer, President
Van Dewey, Vice-President
Mark Graf
Jason Gregory
Marcia Kampling
Amy Scheer
Matt Voth

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ALL SEASON SPORTS PASS

An ALL SEASON SPORT PASS Season Tickets can be purchased at the high school office. This pass admits the cardholder into all home football, volleyball & basketball games this school year. Prices are:

Family (2 adults/2 students)	\$140.00
Each additional student	\$ 25.00
Individual Adult	\$ 50.00
Individual Student (K-8)	\$ 25.00

NOTICE: CPL gate admission prices:

Adult	\$5.00
Student (K-12)	\$3.00

GATE ADMISSION INFORMATION

Varsity Football, Volleyball and Basketball:

- a. Current CHS students will be admitted free at home with their student ID. If not in possession of ID, the student will have to pay admittance.
- b. All other students, grades K-8, will pay regular admission.

There are no charges for sub varsity and middle school activities at home. However, this is not the case for all schools. There may be charges at this level at other places.

**CHENEY HIGH SCHOOL
COACHING/SPONSOR ASSIGNMENTS**

Activities Sponsors

Art Club	Shawny Montgomery
Book Club	Mary Butel
Debate	Jonna Murphy
BPA	Todd Hague / Rod Scheer
Forensics Coach	Carla Simmons
Instrumental Music	Travis Johnson
Junior-Senior Play	Carla Simmons
National Honor Society	Brenda Berry
Prom Coordinator	Carla Simmons
Scholars' Bowl	Renee' Teague
Student Council	Debbie Hillman
Vocal Music	Layton Nance
Yearbook & Newspaper	Ann Asbury

Athletic Coaches

	<u>Head</u> _____	<u>Assistant(s)</u> _____	
Boys Basketball:	Stan Dohm	Steve Petz	Tim Hiebert
Girls Basketball:	Rod Scheer	Todd Hague	
Bowling (Boys/Girls):	Marty Hopper / Justin Bearley		
Cheerleaders:	Heather Harrison		
Cross Country (Boys/Girls)	Rich Simmons	Kori Hague	
Dance Team	Aubrea Winkler		
Football	Jason Nichols	Justin Bearley John Hester	Brad Johnston Layton Nance
Boys Golf:	Tim Hiebert		
Girls Golf:	Randy Leroux		
Softball:	Matt Johnson		
Track (Boys/Girls)	Rich Simmons	Randy Weber Linda Patterson	Kori Hague Ron Ball
Volleyball	Sara Lungren	Matt Johnson	Rachel Kerschen
Wrestling	Than Underwood		

PURPOSE OF HANDBOOK

It is the purpose of this handbook to acquaint student athletes and parents of Cheney High School with major activity policies and procedures. This handbook will be a ready reference which will facilitate the process of seeking information about administrative rules and regulations. Furthermore, it provides a framework which allows for consistency and efficiency. It is not meant to cover every set of circumstances, but to be a broad outline for all to follow.

The handbook will be updated periodically. Interpretation of the handbook will be the responsibility of the Activities Director. The word **coach** will be used in reference to all persons who work with Cheney High students in the areas sanctioned by the Kansas State High School Activities Association. This handbook and a variety of athletics-related information can be accessed through the Cheney High School athletics website:

<http://cheney268.com/CHS/CHSathletics.htm>

PHILOSOPHY OF STUDENT ACTIVITIES

A comprehensive and balanced activities program is an essential complement to the basic program of instruction. The activities program should provide opportunities for students to further develop interests and talent in sports, drama, journalism, music, speech, student government and academic-related areas.

The ultimate goals of the activities program should be:

- 1) To realize the value of participation without diminishing the importance of winning or Excelling.
- 2) To develop and improve positive citizenship traits among the program's participants.

Cheney High School is a member of the Kansas State High School Activities Association. A student who participates in any interscholastic contest must conform to the eligibility requirements of this association.

The KSHSAA sponsored athletic activities offered by Cheney High School include: Basketball, Bowling, Cheerleading, Cross Country, Dance Team, Flag Team, Football, Golf, Softball, Track & Field, Volleyball and Wrestling. KSHSAA sponsored academic-related activities consist of: Band, Choir, Debate, Forensics, and Scholars Bowl.

WHAT IS THE KSHSAA?

The Kansas State High School Activities Association is the governing body of junior/senior high activities of the member schools in the state of Kansas. It is responsible for the administration of policies for the interscholastic contests, clinics, festivals and activities among member schools. Competition among member schools ensures consistent principles and operational standards. Compliance with the policies of the KSHSAA protects member schools from exploitation by special interest groups.

The Kansas State High School Activities Association advocates principles and sponsors services, which assure that the state's high school students gain a balanced preparation for life, work and post-secondary education. Principles advocated by the association are promotion of scholastic achievement as a fundamental basis for a well-balanced activity program, and development of effective citizenship through the practice of good sportsmanship.

KSHSAA ELIGIBILITY RULES

In order for any athlete to be eligible to participate in interscholastic competition in the state of Kansas, the following requirements must be fulfilled. For additional information, please contact Greg Rosenhagen, Athletic Director, at (316) 542-3113, ext. 1317.

Scholarship Requirements

A student **MUST** pass at least five new classes the previous semester in order to be eligible to participate (Note: Summer school and night school do NOT count towards meeting eligibility requirements). Additionally, the student **MUST** be currently enrolled in 5 classes during the current semester of the participation.

Students dually enrolled in college courses who have their college hours recorded on their high school transcripts may count a maximum of five hours of college credit as two subjects of unit weight or three hours of college credit as one subject of unit weight.

A student cannot have more than eight semesters of possible eligibility in grades nine through twelve, and semesters are consecutively counted upon the first day of enrollment.

Age Requirements

A student who reaches nineteen on or before September 1 will be ineligible for athletics. Any student who reaches nineteen after September 1 will be eligible for the remainder of the school year.

Transfers

If you have transferred to this school this academic year, please contact the Athletic Director to ensure that you have a full understanding of the transfer rule and that all required paperwork has been completed. Please note that the following are only the highlights of the rule. A discussion with the athletic director is strongly recommended to ensure that you have a full understanding of the transfer rule and its application to your specific situation.

The purpose of the Transfer Rule, according to the KSHSAA Handbook, is to protect, not inhibit students. It is devised to eliminate "school shopping" after a student has initially chosen the school of his/her choice. This avoids transfers when the motivation is for activity purposes and prohibits recruitment.

A student who makes a bona fide move with his/her parents to a new permanent residence within the boundary of Cheney-USD 268 is then immediately eligible as it relates to the transfer rule.

A student changing schools without an accompanying move on the part of his/her parents will be ineligible for eighteen weeks, beginning with the first day of attendance at Cheney High School.

A transfer student becomes eligible when they attend classes on Monday (or the first day of school) in the 19th week.

A partial week (due to teacher conferences, holidays, etc.) with at least three days of school can count as a full week. Two or three partial weeks of school with a total accumulation of three days may be counted as one week's attendance.

For incoming freshman, if you are transferring to Cheney High School from another school district you are not considered a transfer student if you start your 9th grade year at Cheney High School as long as you entered high school for the first time at the beginning of the school year.

Violation of the aforementioned rule could make a student ineligible for the remainder of that athletic season unless he or she is reinstated by the KSHSAA Executive Board.

Outside Competition

An athlete who is a member of an athletic squad cannot participate as a member of an outside team or as an independent competitor in the same sport during the school season. A student becomes a member of a school athletic squad when he or she participates in a practice session. They cease to be a member of that squad upon completion of their final contest or when the membership on the squad is terminated.

Private Instruction

An athlete may receive private instruction (not group instruction) in the same sport from non-school employees during the athletic season. A group is defined as two or more individuals.

Awards and Amateur Rule

There are strict guidelines regarding what an athlete can and cannot accept from the school and outside agencies. A violation of this rule could result in the suspension of the athlete from participation in athletics by the KSHSAA.

- a) A student who uses his or her athletic skill or knowledge for gain, or who plays with a professional team, or who competes for a cash prize, shall be ineligible for that sport (this includes being a member of a team that accepts a cash prize).
- b) Any student who signs a professional athletic contract will be declared ineligible in that sport.
- c) A student may receive pay for teaching activities such as swimming, golf, tennis, wrestling, basketball, dancing, baseball, etc. provided he or she confines the work to teaching skills.
- d) A student may not receive pay for coaching teams or individuals involved in competition.
- e) A student may receive pay for serving as an official of an athletic contest.

Undue Influence and Recruitment Rules

The enrollment in a school, the transfer from one school to another or the failure to transfer from one school to another because of undue influence by anyone connected, directly or indirectly with the school, shall cause the student to forfeit eligibility for a period not to exceed 365 days. Such conduct could jeopardize the schools standing in the KSHSAA. This rule applies not only to school personnel but also to alumni, booster groups and similar organizations.

Rules Governing Individual Sports

From the first Tuesday following Labor Day through the last Friday preceding Memorial Day, there are limitations on the number of athletes from the same school squad that may practice or participate together on the same outside team. Furthermore, there are other rules regarding the number of contests that an athlete may participate in during the season, and there are some stipulations on summer activities in some sports. Contact the Coach or Athletic Director as to these regulations. Please note that each individual sport has its own specific rules and guidelines. Please ask your coach to gain familiarity with these regulations. However, please make note of the following:

During the Summer Months

Kansas high school coaches can coach their athletes in the same sport during the summer from the Saturday preceding Memorial Day through Saturday of the KSHSAA's standardized calendar week (SCW) #2 (July 14, 2012). Beginning with the Sunday of SCW #3 (July 17, 2012), coaches in basketball, football, and volleyball can give their athletes individual instruction (in a non-competitive situation) during the summer only at the request of the athlete. KSHSAA rules **do** allow (from Sunday of SCW #3 to Saturday of SCW #4) for football, volleyball and basketball coaches/coaches' aides to work during the summer with a single group of players (no more than **3 students in**

basketball, 4 students in volleyball and 6 students in football), provided instruction is on a voluntary basis and requested by the students.

During the School Year

From the first Tuesday following Labor Day through the last Friday preceding Memorial Day, there are limitations on the number of athletes from the same school squad that may practice or participate together on the same outside team in many sports. The limits are no more than **3 players in basketball, 6 players in football, 6 players in soccer, 5 players in softball, 5 players in baseball and 4 players in volleyball**. A player is considered to be a part of a certain school athletic team if he/she enters into a game for any length of time. It is entirely possible, and quite probable, for a player to be a member of two or more squads in the same sport. (i.e. If an athlete plays on the junior varsity basketball team but suits up for and enters the last 30 seconds of a varsity contest, they will be considered both a varsity and junior varsity basketball player in the eyes of our state association).

For incoming freshman, until you actually practice with the high school athletic squad for the first time, you can participate with as many Cheney High students as you wish. For example, in the fall of 2011, there are no limits on the number of freshman basketball players who can participate together in a fall basketball league. However, there are definite limits on sophomore, junior, and senior basketball players who played high school basketball last year. Violation of the aforementioned rule could make a student ineligible for the remainder of that athletic season unless he or she is reinstated by the KSHSAA Executive Board.

SPORTSMANSHIP/CITIZENSHIP

Activities are an important aspect of the total education process in American schools. They provide an arena for participants to grow, to excel, to understand and to value the concepts of **SPORTSMANSHIP** and teamwork. They are an opportunity for coaches and school staff to teach and model **SPORTSMANSHIP**, to build school pride and to increase student/community involvement; this ultimately translates into improved academic performance. Activities are also an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of **SPORTSMANSHIP** for our youth as respected representatives of society.

The following sportsmanship policy items are listed for clarification:

- Sportsmanship is good citizenship in action! All actions are to be **FOR, NOT AGAINST; POSITIVE, NOT NEGATIVE or DISRESPECTFUL!**
- Be courteous to all – (participants, coaches, officials, staff and fans).
- Know the rules, abide by and respect the official's decisions.
- Win with character and lose with dignity.
- Display appreciation for good performance regardless of the team.
- Exercise self-control and reflect positively upon yourself, team and school.
- Permit only positive sportsmanlike behavior to reflect on your school or its activities.

Consequences may include, but are not limited to the following actions: verbal reprimand, discipline points being assigned, detention, ISS, OSS or suspension from further activities. **To Parents:** Please fill our stands in support of your sons and daughters. We encourage you to attend what we believe to be the best show in town. We only ask that you **be a FAN, not a FANATIC!**

PHYSICAL AND MEDICAL AUTHORIZATION

All students participating in athletics **MUST** have an annual **Physical**. The Physical must be completed on the form from the KSHSAA. That form must be on file in the Athletic Director's office **PRIOR** to the student participating in any try-out, practice or competition. The Physical form must be completed and signed by the physician, parent and student. **Physical forms dated prior to May 1**

cannot be used for the applicable school year. Physical Forms may be downloaded from the KSHSAA at www.kshsaa.org.

In addition to the Physical form, each student **MUST** also have a completed **Emergency Medical Information/Insurance form**. This form provides pertinent information in the event of an emergency, as well as permission to receive medical attention in a medical emergency when accompanied by a coach, faculty member or administrator of Cheney High School. This card should be signed by the parent or legal guardian and returned to the coach or the Athletic Directors office.

INSURANCE

U.S.D. #268 and Cheney High School **do not** provide health insurance for student/athletes. The KSHSAA, however, provides catastrophic medical and legal liability insurance for students injured while participating in activities under the jurisdiction of the KSHSAA. U.S.D. #268 also provides a **voluntary** accident insurance program for **patrons to purchase** to cover medical expenses while participating in athletics. An application and information about the plan can be picked up in the Athletic Directors office.

TRANSPORTATION POLICIES – GENERAL INFORMATION

Participants in activities are to use school transportation. Any exceptions will be made by a school administrator. A letter from the parent is required. The note will be initialed and a copy placed in the head coach's mailbox. Students are to travel only with parents/guardians. If at the conclusion of a game a student wants to ride home with his/her parents, the parents must talk to the coach and sign the bus list. Prior to leaving an event, the coach should take attendance to make sure all persons have been accounted for.

It is recommended that students be discouraged from riding back with their parents as each athlete should be with their team after an athletic contest or activity. The only exception of not taking the team bus/van back or going home with a parent, is when the parent has given written permission for their child to be transported home with another adult. This must be submitted in writing and approved by the Principal or designee before departure from Cheney High School.

Students on activity trips are ambassadors for their school and district. We expect the best in terms of behavior and conduct. The USD #268 Bus Guidelines are to be enforced. The coach is in charge of discipline. The type of dress for participants is the coach's jurisdiction.

ACTIVITY CONFLICTS

When an athlete has an extra-curricular activity conflict the student must notify the coach at least two days in advance of the scheduled date of that activity. The KSHSAA and Central Plains League post-season competitions will have priority. Coaches will not punish the athlete; however, make-up work (as in the case of the classroom) on the practice field is the only alternative to insure reaching potential. If conflicts continue to arise and the athlete is not meeting his/her obligations to a program, then the athlete should withdraw from the sport or activity.

The following grouping of activities is a suggested guide for sponsors, coaches and administrators to use in resolving student participation conflicts. Activities have been tiered into three levels. Events within each grouping are listed in no particular order. Level 1 events take priority over levels 2 and 3, and level 2 events take priority over level 3.

Level 1

- a. State Competitions, festivals, and/or performance events sponsored either by the KSHSAA or recognized state professional organizations e.g., KMEA, BPA, etc.
Regional, district, sub-state competitions, festivals and/or performances, or national and state qualifying competitions, festivals, and/or performances e.g., KSHSAA and KMEA qualifying events and competitions, etc.

Level 2

- a. League events, Cheney High School multi-school events, and multi-school events of four or more schools participating, multi-school rated and/or ranked festivals e.g., invitational tournaments, Music Bowl, District/area festivals, league athletic contests, etc. Major annual events within each high school e.g., Fall play, Drill Team, etc. Multi-school events of three or less schools participating, multi-school events and/or festivals involving any number of schools which are non-rated e.g., parades, regular two school athletic contests, marching festivals for participation only, etc.

Level 3

- Single varsity athletic competitions, individual school concerts or performances.
- Single sub-varsity athletic competitions.
- Events and/or performances outside the home school.
- Regular practices and/or rehearsals outside regular school hours.

NCAA CLEARINGHOUSE

Any athletes who intend to participate in NCAA Division 1 or Division 2 athletics as college freshman must register and be certified by the NCAA Initial-Eligibility Clearinghouse. The guidance office can provide students with the information about core classes (freshmen should make sure to plan their course of study to include necessary core classes). Forms to send to the clearinghouse should be picked up at the counselors' office. Please refer to the following Clearinghouse information:

NCAA FRESHMAN-ELIGIBILITY STANDARDS QUICK REFERENCE SHEET

Core Courses

NCAA Division I requires 16 core courses as of August 1, 2008. This rule applies to any student first entering any Division I college or university on or after August 1, 2008. See the chart below for the breakdown of this 16 core-course requirement.

NCAA Division II requires 14 core courses. See the breakdown of core-course requirements below. Please note, Division II will require 16 core courses beginning August 1, 2013.

Test Scores

Division I has a sliding scale for test score and grade-point average (visit www.ncaaclearinghouse.net)

Division II has a minimum SAT score requirement of 820 or an ACT sum score of 68. The SAT score used for NCAA purposes includes **only** the critical reading and math sections. The writing section of the SAT is not used.

The ACT score used for NCAA purposes is a **sum** of the four sections on the ACT: English, mathematics, reading and science.

All SAT and ACT scores must be reported directly to the NCAA Eligibility Center by the testing agency. Test scores that appear on transcripts will not be used. When registering for the SAT or ACT, use the Eligibility Center code of 9999 to make sure the score is reported to the Eligibility Center.

Grade-Point Average

Only core courses are used in the calculation of the grade-point average.

Be sure to look at your high school's list of NCAA-approved core courses on the Eligibility Center's Web site to make certain that courses being taken have been approved as core courses. The Web site is www.ncaaclearinghouse.net.

Division I GPA requirements are listed on the website; **Division II** GPA requirement is a minimum of 2.000.

DIVISION I - 16 Core Courses:

- 4 years of English.
- 3 years of mathematics (Algebra I or higher).
- 2 years of natural/physical science (1 year of lab if offered by high school).
- 1 year of additional English, mathematics or natural/physical science.
- 2 years of social science.
- 4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy).

DIVISION II - 14 Core Courses:

- 3 years of English.
- 2 years of mathematics (Algebra I or higher).
- 2 years of natural/physical science (1 year of lab if offered by high school).
- 2 years of additional English, mathematics or natural/physical science.
- 2 years of social science. 3 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy).

CHENEY HIGH SCHOOL LETTERING POLICY

Lettering standards have been established for each activity. Coaches must enforce the set of standards that have been set forth. Participants and parents should be told what the criteria are for lettering in a particular activity. Any changes in the lettering policy must be agreed upon prior to the first day of school by the Head Coach and Activities Director.

General Lettering Standards for all activities

1. Maintain eligibility standards according to High School and KSHSAA policy.
2. Successfully completing the season.
3. Participant must be in good standing" with KSHSAA and the school administration.
4. Injured participants will be handled on a case by case basis.
5. Any senior who has completed four years of competition in the same sport and has remained in good standing."
6. Any member of a State squad who does not meet the lettering requirements will receive a letter by
being a member of said State Squad.

Specific Lettering Standards for Each Activity

Basketball - Play in at least half of the total varsity quarters, or half of the post-season quarters.

Bowling - Play in at least half of the varsity matches, or participate in post-season matches.

Cross Country - Run in at least half of the varsity matches.

Golf - Play in at least half of the varsity matches, or participate in post-season matches.

Football - Play in at least half of the total varsity quarters, or half of the post-season quarters.

Volleyball - Play in at least half of the varsity matches, or half of the post-season matches.

Softball - Play in at least half of the total varsity innings, or half of the post-season innings.

Track - 1) Earn 10 varsity points throughout the season, 2) earn any post-season points.

Wrestling - Earn 24 varsity points.

Managers - Upon recommendation by the Head Coach.

Cheerleaders - Set by Cheerleading Sponsor.

Drill Team - Set by Drill Team Sponsor.

Flag Team - Set by Flag Team Sponsor.

USD #268 INCLEMENT WEATHER – PRACTICE AND EVENT POLICY

The purpose of this policy is to provide direction to the activities staff on what to do when inclement weather affects practices, games, and events. It is the intention of our school district to make decisions that will not put our students and coaches in jeopardy due to inclement weather. Safety will be the number one priority.

1. What if school is canceled on event day?

Response: The administrators from both schools will collectively make a decision on what to do. If the event is canceled, every effort will be made to reschedule. Coaches, directors and sponsors will be notified immediately so that they can contact players.

2. If school is canceled the night before - can practice take place the next day?

Response: Practice cannot take place until approved by the Activities Director or Principal. No practices will be approved if the forecast, road conditions, temperatures, etc. are not conducive for persons to be out.

3. If practice is held on a day for which school is canceled, can practice be required?

Response: No

4. What if USD #268 is on a holiday break and the weather is bad, can practice be held?

Response: Practice can take place upon approval of the Principal or Activities Director.

5. What if school is canceled after it has already started and there are no games scheduled, can practice be held?

Response: No

STUDENT CODE OF CONDUCT

Development of good discipline is one of the most important goals in education. Discipline is the development of self-control, character, and proper consideration for other people. Understanding the purposes of discipline in school facilitates the formation of positive attitudes and assists the student in doing his part to make himself or herself a better person and the school a better place.

CHS instructors and administrators have the following expectations of the students:

1. Appropriate school behavior that assures the right of students to learn and the right of teachers to teach. Appropriate out-of-class behavior demonstrates the respect for the personal and property rights of other students, faculty, and staff.
2. Arrival at school and class on time.
3. Daily school and class attendance.
4. Cooperation with the school staff as they attempt to meet the varied educational needs of all students.
5. Appropriate use and care of the building and facilities of the school.
6. Adherence to acceptable standards of courtesy, honesty, decency, morality, and compliance with provisions of civil law.
7. Honesty in all academic endeavors.

Failure to meet the above expectations will result in specified consequences for the various infractions.

CHS CO-CURRICULAR CODE OF CONDUCT

I. Preface/Philosophy

Co-curricular activities, in which students appear, perform and/or compete as representatives of Cheney High School (CHS). Examples of these include athletics, cheerleading, dance team, drama, NHS, forensics, Homecoming court, scholars' bowl team, plays/musicals, and student council. Activities in which students represent CHS as an extension of a specific course are governed by the student handbook, KSHSAA & CHS student behavior expectations, and are not considered co-curricular activities.

This code incorporates the standards and guidelines for eligibility and participation established both by the Kansas State High School Activities Association (KSHSAAA) and the Cheney High School. The CHS administration reserves the right to make policies and decisions as needed to address specific issues that may arise which may not be explicitly covered in this code.

II. Philosophy

The activities programs should be supplemental to the overall educational process of the students of CHS. It should be a means whereby students are afforded the opportunity to improve their talents and to

display these talents in competition with other schools. At no time should "winning" take precedence over a student or a student's well-being physically or emotionally. Sportsmanship, participation and character development should receive highest priority.

The activities program should provide students with the opportunity to:

- 1) Improve self-respect.
- 2) Develop an attitude of self-discipline.
- 3) Develop leadership roles.
- 4) Aid in developing pride in community and school.
- 5) Learn the importance of teamwork in working toward a specific goal.
- 6) Learn to work within a given set of rules.
- 7) Carry over those values learned during activities into classroom work.

II. Eligibility Rules and Code Violations

In order to represent CHS in any co-curricular activity, a student must meet all eligibility requirements of this code. Athletes are also subject to all KSHSAA policies, and rules.

The Co-Curricular Code of Conduct starts the first day of the school year, or the start of team activities, whichever comes first.

A. Eligibility

- 1) You are a bona fide undergraduate in good standing.
- 2) Your conduct and standard of sportsmanship are satisfactory and you do not bring discredit to yourself or your school.
- 3) You are not nineteen years of age (sixteen, fifteen, or fourteen for a junior high student) on or before September 1 of the school year in which you compete.
- 4) You have not completed 8 semesters of competition and/or attended no more than four seasons in one activity in a four- year school, six semesters and three seasons in a three-year school, four semesters and two seasons in a two-year school.
- 5) You pass **five new** subjects of unit weight your last semester of attendance.
- 6) You are attending and enrolled in **five** subjects of unit weight.
- 7) The last two semesters of possible eligibility are consecutive.
- 8) You do not engage in outside athletic competition in the same sport while you are a member of the school squad. Consult your coach or principal before you participate individually or on a team in any game, training session, or tryout conducted by an outside organization.
- 9) You have passed an adequate **physical examination** by a practicing physician and have the written consent of your parents or legal guardian. (The completed form must be in the hands of your principal prior to your first practice.)
- 10) You are regularly enrolled and in attendance not later than Monday of the fourth week of the semester in which you participate.
- 11) You are a transfer student and have met the requirements of the Transfer Rule. Contact the principal concerning this regulation.
- 12) You are not a member of any fraternity or other organization prohibited by law or by the rules of KSHSAA.
- 13) You have not competed for money or merchandise of intrinsic value, and have observed all other provisions of the Amateur and Award rules.

B. Attendance

- 1) Students must be in school attendance for a minimum of at least 3 hours on the day in question in order to participate in the co-curricular activity. Exceptions to this are excused school trips and appointments that are approved in advance by the building principal. Illness is not included as an exception.
- 2) Students may not compete, perform, practice, or attend on days of in-school or out-of-school suspension.
- 3) Students suspended from co-curricular activities are expected to remain in attendance as

a part of the team or group, where applicable.

C. Use of, Possession of, and/or Association With Prohibited Substances

- 1) The use of, possession of, and/or association with tobacco products, alcohol, inhalants, steroids, and controlled substances is prohibited by this code and the KSHSAA. All infractions in this area will be dealt with by suspension from the activity. The length of those suspensions is defined in the individual section pertaining to each activity in this code.

D. Conduct Unbecoming of a Co-Curricular Participant

- 1) Examples of such conduct include, but are not limited to, the following;
 - a) Failure to comply with school rules
 - b) Failure to comply with coach/advisor rules
 - c) Lying to school personnel during an investigation
 - d) Other extenuating circumstances
- 2) Violation of Kansas Criminal Code or State Statutes;
If charges have been filed but no legal judgment has been rendered, CHS reserves the right to conduct its own investigation and come to its own judgment for the purpose of enforcing this code.

E. Signed Co-Curricular Code and Examination/Permit Cards

- 1) Any student participating in co-curricular activities must, along with their parents, sign the agreement to follow the code of conduct during their participation at CHS.
- 2) A student may not participate in interscholastic athletics until the school has an examination/permit card on file in its office attesting to:
 - a) Parental permission for emergency treatment; and
 - b) Physical fitness as determined by a qualified medical professional as per current KSHSAA guidelines.
- 3) Students will not be allowed to participate in any contest until the proper forms are completed and turned in to CHS.

III. Consequences for Code Violations

A. Code Administration

The administration of the code will be handled by the athletic director for all matters concerning athletics, and by the building principal for all other activities. Consequences for violations of the Co-Curricular Code shall be administered as directed by this handbook.

B. Reports of Violations

1. Incidents of code violations shall be reported to the building principal or the athletic director. Any report deemed reasonable by the athletic director or building principal will be investigated.
2. Violations of the code may also be enforced based on reports confirmed by law enforcement officials or self-admission.
3. If an alleged student violator refuses to cooperate with an investigation, CHS reserves the right to determine consequences based upon the information gathered.
4. Once a penalty has been levied during the school year, any report of a violation prior to that date is invalid.

C. Response to Allegations

No penalties will be enforced until after this investigation is concluded and until after the student has had the opportunity to be heard. A formal letter will be sent to the student and his/her parents if the student is being suspended from activities according to the code.

D. Violations on School Grounds or During School Activities;

The possession or use of alcohol and/or illegal drugs/substances on school property, or at a school activity, invokes the;

DRUG FREE SCHOOLS AND COMMUNITIES ACT (JDDA & JDDA-R) rule.

1. 1st Offense. A first time offender shall be subject to the following sanctions:
 - a. A punishment up to and including long-term suspension,
 - b. Suspension from all student activities for a period of not less than one month.
2. 2nd Offense. A second time violator shall be subject to the following sanctions:
 - a. A punishment up to and including long-term suspension,
 - b. Suspension from all student activities for a period of not less than one semester or four months.
 - c. A student placed on long-term suspension under this policy may be readmitted on a probationary status if the student agrees to complete a drug and alcohol rehabilitation program.
- 3) 3rd and Subsequent Offenses. A student who violates the terms of this policy for the third time, and any subsequent violations, shall be subject to the following sanctions:
 - a. A punishment up to and including expulsion from school for the remainder of the school year,
 - b. Suspension from participation and attendance at all school activities for the year.
 - a. A student who is expelled from school under the terms of this policy may be readmitted during this term of expulsion only if the student has completed a drug and alcohol education program and rehabilitation program at an acceptable program.

E. Athletic Consequences for Code Violations

- 1) First Offense
 - a) A student will be suspended for 25% of the total number of competition dates; the athletic director and/or building principal will determine the exact number of contests. The total will be rounded up in a decimal situation.
 - b) Students guilty by association will be suspended for 10% of the total number of competition dates; the athletic director and/or building principal will determine the exact number of contests. The total will be rounded up in a decimal situation.

“Guilty by association” is defined as being present at a student gathering where alcohol or other drugs are being used by minors. Situations in which a student who leaves such a gathering promptly may be given consideration when levying penalties.

- 2) Second Offense
 - a) A student will be suspended for 50% of the total number of competition dates; the athletic director and/or building principal will determine the exact number of contests. The total will be rounded up in a decimal situation.
 - b) Any combination of first offense code violations, including guilty by association, will result in a second offense.
- 3) Third Offense
 - a) A student will be suspended for the remainder of the school year. This affects all sports, not just the sports that the student currently participates in.
 - b) Any second offense plus an additional code violation, including guilty by association, will result in a third offense.

F. Completion of Suspension

If a violation occurs toward the end of a sports season and there are not enough contests left in the season to fulfill the required percentages of the suspension,

then the suspension will be recalculated and applied toward the next sport or activity in which the student participates.

A student who is on suspension for part of the season must complete the season of his/her sport or activity, or his/her ineligibility will be carried over to the next sport or activity. Periods of ineligibility will be carried over to the next sports or co-curricular season, if that is necessary to fulfill the suspension requirements.

In order to receive regular season-ending awards (i.e. letters, certificates, etc.) for the season in which the violation occurred, a student must complete the season in good standing. A student will be given the appropriate awards upon the successful fulfillment of any co-curricular suspension.

G. Suspension Guide

The chart shows the average number of contests per sport. Actual suspensions will be based on the number of contests scheduled that year in the sport. Percentages will be adjusted in situations involving JV/Varsity participation.

SPORT	AVERAGE NUMBER OF CONTESTS	GUILTY BY ASSOCIATION (10%)	OTHER FIRST OFFENSE (25%)	SECOND OFFENSE (50%)
FALL SPORTS				
Cross Country	7	1	2	4
Cheerleading	9	1	2	5
Football	9	1	2	5
Girls Golf	8	1	2	4
Volleyball	36 pts.	4 pts.	9 pts.	18 pts.
WINTER SPORTS				
Basketball	20	2	5	10
Bowling	10	1	3	5
Cheerleading	20	2	5	10
Dance	10	1	3	5
Wrestling	30 pts.	3 pts.	8 pts.	15 pts.
SPRING SPORTS				
Boys Golf	8	1	2	4
Softball	20	2	5	10
Track	8	1	2	4

H. Non-Athletic Consequences for Code Violations

1) Affected Activities

This section pertains to drama, forensics, homecoming court, musicals, dance team, cheerleading, scholars' bowl, student council, NHS, and other non-athletic co-curricular activities in which students appear, perform, or compete as representatives of CHS.

2) Suspension Guide

Students violating the school's co-curricular guidelines shall be sanctioned according to the following guidelines;

a) First Offense

Up to 20 hours of school/community service and/or suspensions from participation in non-athletic activities as determined by the building principal.

b) **Second Offense**

The student will serve up to 50 hours of school/community service and/or be suspended from participation in non-athletic activities as determined by the building principals.

c) **Third Offense**

The student will be suspended for the remainder of the year.

I. Simultaneous Athletic/Non-Athletic Consequences

Students may participate in simultaneous activities where allowed; however, if a student incurs a violation, he/she shall be penalized according to the code for both activities.

J. Special Awards Restrictions

Students who violate the co-curricular code may be ineligible for any special awards during the season of participation or any season in which the suspension is served. A student with a code violation may be denied being nominated for any special end of season award. This shall include MVP, MIP, captain, all-league, etc. The exception to this is the first offense guilty by association clause.

K. Grievous Violations

If violations are of an extreme or grievous nature, the administration reserves the right to treat the violation as if it were a second or third code violation.

V. Other Information

A. Activities, Scheduling of,

Cheney High School is a member of the Central Plains League and participates in all league activities. All league activities are scheduled by the league members a minimum of one year in advance. Non-league and non-varsity activities are scheduled through the activities director.

B. Appearance

Cheney High School students have an excellent reputation for their appearance and conduct at their activities. Participants are expected to follow the school dress code with more or no less emphasis on it. On game or contest days, it is tradition that our athletes & participants dress up. No hats are allowed to be worn to, from, and at school sponsored activities unless approved by administration.

C. Behavior at Activities

When students attend an activity, the same type of behavior will be expected as for a regular school day. This includes home activities as well as away situations. The school has definite policies regarding inappropriate behavior. Disregarding these policies will be handled the same as during regular day of school.

D. Equipment

Each student is responsible for the equipment issued to him/her. Care labels should be carefully followed when washing the uniform. All equipment must be returned in good condition at the end of the activity. Failure to return such equipment shall result in one or several of the following:

- 1) The student shall be excluded from any continued involvement in other co-curricular activities.
- 2) Awards earned by the individual shall not be presented until such equipment is returned.

- 3) Lost or damaged equipment must be paid for by the individual to whom it was issued at the current replacement cost.
- 4) An individual who knowingly continues to retain equipment shall be reported to the proper law enforcement.

E. Injuries

Any student who is injured during a co-curricular practice or event must report the injury to the coach or advisor at once. If a student has any "special medical problems," the student and/or parent must ensure that the coach or advisor is informed in advance.

F. Meals

The school will not provide meals for teams unless it is necessary at the State level.

G. Travel

Any time a student travels to or from an event or competition in which CHS provides Transportation, students must ride to and from the event or competition using school-approved transportation. The only exception to this is when there has been both written and verbal confirmation/approval from the parent of the student with the administration to allow alternate transportation.

In the case of activities in which the school does not provide transportation, students can arrange their own transportation to and from activities or practices. It is not recommended that students ride or take other students in their car under any circumstances.

If there is a school sponsored activity in which the parent wishes to take their student home from, there will need to be verbal confirmation at the site with the coach/sponsor and a written note given to the coach/sponsor. Students will be released only to the parent of the student, unless prior approval has been given to the coach form administration.

H. Senior Athletic Plaques

Senior plaques will be awarded to students who have lettered their last two years in a given sport or have participated in a given sport for the last three years in high school. These requirements also apply to cheerleading and dance.

I. Student Participation in Outside Sports

A student in any given sport may not participate in the same sport in activities outside of the school, either as a team member, or individual, or independent entry during the same time that he/she is a member of a school sponsored team.

DANCES & DANCE RELATED ACTIVITIES

I. Dance Guidelines;

1. All regular school policies will be in effect
2. Dances will be held in the MS gym; with the exception of the Back-To-School dance, it is held in the commons.
3. Only neatly dressed students in compliance with the particular dance guidelines will be admitted.
4. Dances will end by 11:30 unless it's a homecoming dance, then it will be 12:00 am
5. Students will not be admitted to a dance after one hour of the doors opening,
6. Students may *not* re-enter a dance once they have left the designated area.
7. Students absent from school on the day of a dance or under current school suspensions are not permitted to attend dances.
8. Inappropriate dancing and behavior will result in removal and loss of the privilege of attending the next dance, or dances for the remainder of the year.

9. Dances are for Cheney High School students. Out of school dates have to be approved within the prior time allotted through the office. If approved, their behavior is the responsibility of their date, with disciplinary actions affecting the CHS student.
10. The principal or his/her designee reserves the right to cancel school dances at his/her discretion.

A. Back To School Dance (August 27, 2011)

- ❖ This dance is provided by Student Council. Only students from Cheney High School are allowed.
- ❖ Cost of admittance is one box of Kleenex per person
- ❖ The dance will start at 8:30 and end at 11:30 pm

B. Fall Homecoming (September 23, 2011)

Floats –

- ❖ Class parents are responsible for getting the trailer, housing the float, bringing the float to the parade, and driving it in the parade. [The float is to be in the parking lot by 2:05 p.m.]
- ❖ NO STUDENT IS TO DRIVE THE FLOAT AT ANY TIME / MAXIMUM OF STUDENTS WHO CAN RIDE ON THE FLOAT IN THE PARADE IS 3.
- ❖ NO STUDENT IS TO RIDE IN VEHICLE DURING THE PARADE AND/OR OR THE FLOAT BACK TO THE SCHOOL AFTER THE PEP RALLY DOWNTOWN.
- ❖ STUDENTS WILL NOT BE RELEASED EARLY FROM SCHOOL TO DECORATE CLASS FLOATS ON FRIDAY.
- ❖ Time limits for the **week of September 18th**;
 - Sunday (Oct. 3rd) -- 1:00 to 5:30 p.m.; Homecoming activities 5:30 to 8:30 pm at HS
 - Monday - Thursday 6:30 to 9:30 p.m.
 - Friday -- 2:15 to 3:15 p.m. (Parade & Pep Rally)
- ❖ At least one school sponsor will be present with the class parents each evening during decorating.

Crowning –

- ❖ Senior class parents are responsible for the backdrop for the homecoming royalty at the football field, and then bringing it to the dance.

Dance –

- ❖ Senior class parents are in charge of setting up the royalty backdrop, setting up tables, providing the refreshments, sponsoring the dance with the class sponsors, and cleaning up afterwards.
- ❖ The dance will start 15 minutes after the end of the game and end at **12:00 am**

C. Heart-To-Heart Winter Homecoming (February 10, 2012)

Crowning –

- ❖ Sophomore class parents are responsible for the backdrop for the homecoming royalty after the game, and then bringing it to the dance.

Dance –

- ❖ Sophomore class parents are in charge of setting up the royalty backdrop, setting up tables, providing the refreshments, sponsoring the dance with the class sponsors, and cleaning up afterwards.
- ❖ The dance will start 15 minutes after the end of the game and end at **12:00 am**

D. JUNIOR-SENIOR PROM (April 21, 2012)

- ❖ Junior class officers are in charge of choosing a prom theme, planning the purchase of prom items, planning and making preparations for the meal, etc.
- ❖ Junior class parents are in charge of gym decorations, sponsoring the dance with the class sponsors, providing refreshments for the dance, and cleaning up afterward.
- ❖ Decoration times for prom:
 - Sunday -- 3:00 to 9:00 p.m.

- Monday – Friday -- 6:00 to 9:30 p.m.
- ❖ At least one school sponsor will be present with the class parents each evening/afternoon during decorating.
- ❖ The dance will start at; 8:30 and end at 11:30 pm.

ORGANIZATIONS / CLUBS

Art Club

Art Club is an organization that promotes the arts through a variety of activities, it is open to all high school students whether they are enrolled in art classes or not. Art club members volunteer to help organize and promote art shows and the visual fine arts around the school and the community. Art Club members have the opportunity to try various art mediums and participate in different activities such as painting murals, visiting art exhibits. Meetings will be held on a weekly basis afterschool unless otherwise noted. A \$10 membership fee helps defray the cost of special art supplies.

Business Professionals of America

Business Professionals of America is the leading CTSO (Career Technical Student Organization) for students pursuing careers in business management, office administration, information technology and other related career fields. BPA is a "co-curricular" organization that supports business and information technology educators by offering curriculum based on national standards. Resources and materials are available on-line and designed to be customized to a school's program.

The Workplace Skills Assessment Program (WSAP) prepares students to succeed and assess real-world business skills and problem solving abilities in finance, management, IT and computer applications.

BPA members at Cheney High School are responsible for fundraising, are encouraged to attend meetings and leadership conferences, and to prepare for event competition at the regional, state and national levels.

Friends of Rachel (F.O.R.) is an organization that promotes positive relationships and service for others within the school and community. Members are involved in community service activities as well as safe, fun activities for the student body. All students are welcome to attend meetings and events sponsored by F.O.R.

National Art Honor Society

The purpose of NAHS shall be to:

- A. insure and recognize those students who have shown outstanding ability in art.
- B. foster excellence and dedicated spirit to the pursuit of art.
- C. further creative abilities and talents of the Society's members, as well as the school's entire student art enrollment.
- D. aid members in working toward attainment of their highest potential in an art area.
- E. bring art to awareness of art in relation to other areas of the school curriculum.
- F. increase an awareness of art in relation to other areas of school curriculum.
- G. further aesthetic awareness in all aspects of the school's total program.
 - Membership in this chapter shall be based upon art scholarship, service and character. To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period equivalent to one semester in art in this school. Candidates eligible for selection to this chapter must be senior high students (sophomore, junior and senior students only), and *shall have a minimum art scholarship average of a 3.5. and a minimum 3.2 overall grade point average.* This level of achievement shall remain fixed. Students will also be required to perform 20 community service hours in the area of art.
 - The selection of members to this chapter of the NAHS shall be by recommendation from art faculty of this school who are members in good standing of the NAEA.

National Honor Society

National Honor Society is a national award. Selection to NHS is a privilege, not a right. NHS is an honor bestowed upon a student by the faculty. It is considered one of the highest honors a high school student can receive.

1. In order to receive invitation to apply to the National Honor Society, a student must have a 3.5 cumulative grade point average, be enrolled as a full-time student, and have completed three (3) semesters of high school with at least one semester at Cheney High School.
2. To be considered for induction into NHS, a candidate will be asked to submit an information packet with references to the faculty council.
3. The Council will then invite the faculty to comment on the candidates.
4. Finally, the Faculty Council screens each candidate on the basis of the national guidelines on Leadership, Service, and Character.
5. A student's selection to NHS is determined by a majority vote of the Faculty Council.

Once inducted, members are expected to complete 16 hours of community or school service per year and participate in chapter activities, while continuing to exhibit exemplary leadership, service, character, and scholarship (3.5 GPA) for which they were selected. Any member who violates the Society's by-laws or falls beneath the standards will face disciplinary action such as probation or dismissal.

Science Club

Science club was formed by interested students wanting more experience in the broad field of Science. Generally meeting after school, activities may include: guest speakers, extended lab opportunities, Science Olympiad or other competition, science based field trips, magic shows for elementary students, service projects, and career exploration

Student Council

The Cheney High School Student Council is a representative body of all classes and organizations of their school. Their responsibilities include:

1. Planning and providing activities for the student body throughout the school year;
2. Involvement in community projects;
3. Maintaining a line of communication between the student body and the administration.
4. Maintaining a positive leadership role in the school setting and its activities.

CO-CURRICULAR CODE OF CONDUCT POLICY

Participation in athletic or academic activities at Cheney High School is a privilege. This privilege is available for students as long as USD #268 and Kansas State High School Activities Association policies are followed by participants. Failure to adhere to the following policy will result in suspension of the privilege of taking part in activities at CHS. This policy is an extension of the USD #268's substance abuse policy, as well as the Kansas State High School Activities Association policy concerning the use and abuse of alcohol, tobacco and illegal drugs.

** All students who wish to participate in KSHSAA-sponsored athletic/academic activities at CHS and their parents must sign the receipt below indicating that they have read and understand the policy before they may participate in any CHS activities. These activities include all teams.

Cheney High School Eligibility, Guidelines, and Code of Conduct Policy Receipt

I have read and understand the Cheney High School Eligibility and Substance Abuse Policy and realize that failure to follow this policy will result in consequences as stipulated in the Cheney High School Student Activities Handbook.

Student's Name (Printed)

Student's Signature Parent's Signature

Date

*Note: This receipt must be turned in to the Activities Department at Cheney High School before a student may participate in any school activities.

STUDENT PARTICIPATION FORMS

These forms must be turned in to the Coach or Athletic Director prior to the first practice of the sport(s) that you will be participating in (the Physical form and Eligibility/Substance Abuse Policy will cover all sports for that school year):

- Physical Form** (Athletics)
- Emergency Medical Form** (All Students involved in activities/athletics)
- Transportation Card** (Bowling, Golf & Softball)
- Eligibility, Guidelines, and Code of Conduct Policy Receipt** (All Students Involved in activities/athletics)
- Concussion Policy Form** (All students involved in athletic events)